



Important Information

"AAPE offers the best learning service whereby all children, parents and their families enjoy a safe environment where laughter, love, caring and optimism for a better tomorrow is nurtured and encouraged."

Opening hours

AAPE's operational hours are

For Staff: 7.30am – 4.30pm

For Children: 8.00am – 4.00pm

Opening days – Mondays to Fridays and school holidays

Closing days – Statutory holidays only and two weeks end of year break.

Meals – AAPE prepares lunch. Parent are to provide morning and afternoon tea.

Clothing

All children are to bring up to two sets of clothing, a plastic bag, nappies, a flannel, nappy wipes etc.

Beddings and washing

Parents are required to provide bottom sheet(1), top sheet(1), blanket(1), pillow case(1). All these will be returned for cleaning every Friday.

Absence

The Supervisors must be notified by 8.30 AM if your child does not attend school for the day. Should a child do not attend school for a consecutive period of 3 weeks without notice, AAPE has the discretion to remove the child's name from the roll.

Sickness

It is strongly recommended by AAPE that should your child suffers from any transferable disease such as flu, diarrhoea, etc., the child must be kept at home as advised by the doctor and/or staff. Allergies also to be specified on the Enrolment Form. Notify the Supervisor of any medication taken by the child.

School Fees

The standard fees would be \$85.00 for Under Threes, and \$40.00 for Over Threes. Should the child be away due to illnesses etc, this standard fee still applies. Should your child's fees be paid on a daily rate, the Under 3's would be charged \$17.00 per day, and Over 3's for \$8.00 per day It is strongly advised that parents keep their payments up to date. Your child's place in AAPE can be affected due to delay in payments. AAPE may use Debt Collectors when necessary.

Educational Trips

Educational trips and outings are part of the educational development of a child. Consent Forms will be sent to parents in due course should these events occur. Children who are not taking part in a trip will remain in the school building under the supervision of staff.

Parents and Teachers Association

Parents and Teachers Association meet every second Tuesday of the month, 6.00PM – 8.00PM. to discuss any issue for further development of AAPE. Any advice from the Association will be raised with the Management Committee. The Association also selects PTA representatives to the Management Committee.



Important Information

E ofoina atu e le Aoga Amata Porirua EFKS (AAPE) se auaunaga faa-le-a'oa'oga mo tamaiti, ma o latou matua, ma aiga, e avea ai i latou o ni tagata fiafia, alolofa, ma agalelei mo le lumana'i.

Taimi tatala o le Aoga – O le a tatalaina lenei aoga mai le 7.30AM e oo atu i le 4.30PM mo faiaoga. E avanoa le aoga mo tamaiti aoga mai le 8.00AM e oo atu i le 4.00PM.

Aso tatala o le Aoga – Aso malolo Faapitoa ma le 2 vaiaso tuuaga i le Kirisimasi ma le Tausaga Fou.

Meaai – E saunia e AAPE mea'ai mo tamaiti i le aoauli, ae tapena mai e matua mea'ai fetauti mo le ti o le taeao ma le aoauli.

Lavalava – E manaomia ni lavalava mama tai lua (2); ni pepa napekini se fa (4), e teuina i ato a le fanau I aso uma; se taga pepa mo lavalava eleelea/sūsū, ma ia saunia mai se solo lelei mo lau tama.

Ie'afu ma tagamea – E manaomia mea nei. Ie ufimoega(1), ie'afu(1), ie mafanafana(1), taga aluga(1). E toe faafoi atu uma nei mea i le aso Faraile mo le faamamaina.

Faanoi – Ia faafesootai mai AAPE i le telefoni 2359078 a o le'i taina le 8.30AM, pe afai o le a le auai mai lou alo i le aoga. O le a tuueseina le igoa o lou alo mai le lisi o tamaiti aoga pe afai e atoa le tolu (3) vaiaso o toesea mai le aoga e aunoa ma le logoina o le Uluaoga po o le Licensee.

Ma'i o le Tino – E fautuaina, afai e ma'i lou alo i le manava tata, poo se isi faama'i pipisi, ma ua vaai foi i ai se foma'i, e tataua ona faamalolo lelei lea tamaititi i le fale mo le 3 i le 4 aso. Ia faamalamalama mai i le Uluaoga ni vilalau o loo inuina e fanau. Ia faamau lelei i le api o vilalau a le Aoga vilalau o loo togafitia ai se tamaititi. Ia faailoa mai foi ni meaai poo nisi mea e le talafeagai ma le soifua maloloina o lou alo.

Tui Puipui – Ia tau aao mai i le Aoga le Plunket Book a lou alo mo le siakiina o ona tui puipui.

Pili o le Aoga – O le pili o le aoga e \$85.00 mo tamaiti i lalo ifo o le 3 tausaga, ae \$40.00 le 3 tausaga ma luga atu. O aso uma ua aiaia i le Enrolment Form o le a a'oga ai lou alo, o aso foi na e tataua ona totogi ai lona pili, tusa lava pe aoga pe leai. Afai o le a totogi aso lona pili, ona totogi lea i le \$17.00 mo le Under 3's, ae \$8.00 mo le Over 3's. E tataua lava ona totogiina le pili o lou alo i vaiaso uma. O le a afaina lona avanoa a'oga pe afai o le a le aloa'ia ni aiaiga ua faia mo le totogina o lona pili. O le a tuuina atu foi i ala faale-tulafono ni aitalafu a lou alo i le aoga.

Asiasiga ma Tafaoga – E i ai vaega o le polokalame faale-aoaoga a le fanau e asiasi ai i fafo atu o le Aoga Amata, e pei o le zoo, faletusi, matafaga etc. O le a tuuina atu pepa faamaonia mo se maliega o matua i le auai, pe leai foi, o lou alo i nei vaega o le polokalame. O le a vaai e faiaoga lou alo pe afai o le a le auai i nei polokalame.

Mafutaga a Matua ma Faiaoga – E fono lenei Mafutaga i le aso Lua lona lua o masina taitasi, 6.00PM – 8 PM. O le a talanoaina i lenei fono ni mataupu mo le faaleleia atili o le Aoga Amata. O ni fautuaga mai lenei Mafutaga o le a tuuina atu i le Komiti Faafae o le Aoga. E filifila foi e lenei Mafutaga sui o Matua mo le Komiti Faafae.